

NATIONAL COMPETITIVE TENDER



Implemented by:
giz
 Deutsche Gesellschaft
 für Internationale
 Zusammenarbeit (GIZ) GmbH

EXPRESSION OF INTEREST

REQUEST FOR EXPRESSION OF TO PROVIDE GROUP DYNAMICS TRAINING, BASIC MICRO BUSINESS MANAGEMENT SKILLS, VILLAGE SAVINGS AND LOANS, SOCIAL PROTECTION PROMOTION ASS WELL AS OCCUPATIONAL HEALTH AND SAFETY TRAINING FOR SELECTED BENEFICIARIES UNDER THE SUNICE PROJECT WITH FANMILK PLC.

CONSULTANCY FIRMS REQUIRED

BACKGROUND AND OBJECTIVES

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is a provider of international cooperation services for sustainable development and international education work, dedicated to building a future worth living around the world. As part of the Ghana-German cooperation, GIZ has been involved in supporting a wide range of sectors for over 30 years. As agreed between the Governments of Germany and Ghana, GIZ is boosting Ghana's potential by focusing its projects on three priority areas: Responsibility for our planet - climate and energy, Training and sustainable growth for decent jobs as well as Peaceful and inclusive societies. In addition, nearly all the projects in Ghana involve the private sector.

GIZ has been commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ) to implement the Special Initiative on Training and Job Creation, which operates under the brand 'Invest for Jobs'. The objective is to promote job-creation and growth of enterprises in Ghana. Invest for Jobs works in three areas of intervention: 'Business & Invest', 'Cluster approach' and 'Ghanaian SME (Mittelstand)'. Under the 'Business & Invest', it promotes sustainable investments from German and European companies and investors; the 'Cluster approach' aims to increase the economic attractiveness of business locations and industries; intervenes to support industrial parks, improves export opportunities and addresses various obstacles to investment. The 'Ghanaian SME (Mittelstand)' promotes the SME sector, by improving the business environment and enhancing competitiveness, by promoting advisory and (innovative) financial services for SME and boosting cooperation between German and African companies.

Under its first component, Business and Invest, The Almonds for Green Regenerative Employment and Ecosystems project is under implementation. **Sustainable Green Energy for Micro- Dairy Enterprises**, also referred to as **the SunIce Project**.

The SUNICE project, in its design speaks directly to the core objectives of the Invest for Jobs project, to address investment barriers for the private sector to create an environment that is conducive for job creation. It also seeks to address issues with Just transition by seeking to employ solar energy and the use of e-bikes as opposed to the traditional methods currently being used by their mini - distribution network who currently employ the use of a manual driven bicycle and a dependence on the national grid for power to keep the products at the optimal temperature. The project also creates an avenue for Gender Equality approach by seeking to employ women at the main distribution centres and employ some PWDs as well.

The overall project objective is to improve the employment situation and working conditions of 1000 people (at least 50% youth, 40% females) through the promotion, development and provision of micro-entrepreneurship opportunities to the people of Ghana as a means of sustainable employment-promoting growth while building economic resilience in the Greater Accra Region of Ghana.

SCOPE OF THE ASSIGNMENT

With this assignment, GIZ and partners seek to prepare and strengthen micro-enterprises, aimed at securing the local market of FanMilk PLC and expanding into other communities.

Therefore, GIZ-Ghana seeks to engage a consultancy firm with the required professional knowledge and experience.

Area of Assignment: Greater Accra Region

Duration: This specific assignment is expected to take place within 9 months.

The contractor is responsible for providing the following services:

The objective is to:

1. Review/adapt/Develop manuals and curriculum on general business models, marketing models, basic principles of business management from relevant organizations to the context of the project for the identified groups.
2. Sensitize 1000 beneficiaries and support them to co-create vibrant cooperative associations with efficient and effective leadership and governance structures.
3. Introduce, train and guide beneficiaries on the formation and running of a village savings and loans association scheme.
4. Promote and introduce beneficiaries to social protection measures, including health insurance and pension schemes.
5. Co- create an occupational health and safety module for the beneficiaries of the project and translate into local languages for easy assimilation as the need may arise.

EXPERIENCE AND QUALIFICATION OF THE CONSULTANCY FIRM

The firm should have relevant professional experience in the subject area and proof of similar assignments. Key requirements include:

The consultant is expected to develop a strategy to co-create with the beneficiaries a structure to formalize a cooperative association that suits their specific needs. This should culminate into a corporate governance strategy that results in the election of executives and a sustainability and continuity plan for the association.

Provide the necessary support to formalize the associations and register them with the requisite state agencies (Department of Cooperatives).

The team should have the following qualifications:

- Education/training (2.2.1): At least bachelor's degree in business administration, Marketing, community development or related fields.
- Language (2.2.2): Good skills in English and good knowledge of local languages (Twi, Fante, Ga, Bono etc.)
- General professional experience (2.2.3): At least 6 years of post-graduate professional experience in Business Administration, Marketing, Occupational Health and Safety, Enterprise/community development or related fields, SME development
- Language: Fluent in English language

Interested consultancy firms with proven experience in this area of work are kindly requested to express their interest for the above-mentioned project.

How to apply

a. Commercial Qualification

Please send the following documents:

- Official letter expressing interest (LoI)
- Company profile
- Tax Clearance Certificate
- Business Registration Certificate
- Declaration of Business Ownership by General Manager (Inclusion of Form A for Sole Proprietorship or Form 3 for Limited Liability)
- VAT Registration Certificate
- SSNIT Clearance Certificate
- other relevant supporting documents

b. Technical Proposal & CV/portfolio of the consultants (indicating the relevant experience and qualifications (Two (2) Copies)

c. Financial Proposal (Two (2) Copies)

PLEASE NOTE: THE CURRENCY OF YOUR OFFER SHOULD BE IN GHANA CEDIS

ALL PROSPECTIVE BIDDERS ARE REQUIRED TO PERFORM THEIR TAX OBLIGATIONS IN GHANA.

NOTE: Kindly Visit the link below for Terms of Reference and other documents to be used in preparing your Technical and Financial Proposals

<https://www.giz.de/en/regions/africa/ghana/tenders>

The (a. Expression of Interest (EoI) + various legal/administrative documents), as well as (b. Technical + CV and (c. Financial Proposals) mentioned above should be sealed in three (3) separate envelopes and enclosed in one bigger envelop, marked as "Expression of Interest for "7000013429 / G-011454-007 "7000013429_Group Dynamics Training under SunIce Project."

The three sealed envelopes should be sent to the following address:

The Procurement Unit
 GIZ Ghana
 No. 7 Volta Street, Airport Residential Area, Accra
 P.O. Box KA 9698,
 Accra

To All Bidders:

- Bids must be submitted at the **GIZ Ghana Country Office Reception**.
- The deadline for submission is **02.07.2026 until 11:59 PM**.
- Documents should be submitted as early as possible before the deadline.
- Should the reception be closed, documents might exceptionally be dropped off at the guard's booth.
- The guards need to be told by the person submitting the documents that they are submitting tender documents.
- Always send a receipt with your documents stating the number of the tender.
- This receipt will be signed by the receptionist or a guard (in case of exceptional drop off at the guard's booth) to provide the bidder with proof of delivery / submission.

"Please note that participating in a tendering process of GIZ is free of charge for bidders.

At no phase of the process is the bidder required to make any payment to GIZ or to one of its employees.

Kindly Note by sending in your offer, you are agreeing to the GIZ General Terms and giving us the consent to process your company data.

ONLY SHORTLISTED FIRMS WILL BE CONTACTED